Colleagues

We have two major deliverables to complete for the AACC Sweeps process this year. First is to rate how well ITS and others did in achieving AACC’s Sweep priorities for 2004/2005. Second is to develop our Sweep priorities for 2005/2006.

As you may recall part of the Sweeps process involves merging the AACC Sweep priorities with those of our two companion committees, IACC and SC3. To that end the IACC has come up with a common list of categories into which to group our priorities. Those categories and some examples of included priorities from the IACC are:

- Communication
  (e.g. Mode and Format, Recipients, Timing)
- Resources
  (e.g. People/Time, Faculty Workstation Program, Lab Equipment)
- Infrastructure
  (e.g. Facilities, Services, Access, Wireless)
- Support
  (e.g. CMS Student Administration, Business Processes, Learning Management Systems, Help Desk)
- Outside Organizations
  (e.g. CSU, Community Colleges, High Schools)
- Strategic Issues
  (e.g. ADA, Information Competence)

IACC has also come up with a two pronged rating scheme for each of the priorities listed in the above categories. First is a Status rating and second is a Progress rating. For each the scoring values are:

- E = Exceeds,
- M = Meets Expectations (Fully or Partially)
- D = Does Not Meet Expectations
- - = Not Applicable

Here is an example of how this would work. Under the Support category, two of IACC’s priorities for 2004-2005 and their associated Status and Progress ratings were:

- Timely and Accurate Information D E
- Create Technology Tab in Portal M E

In both cases the IACC thought that Excellent progress had been made on that priority during the year but that the overall status still Did Not Meet Expectations in the case of Timely and Accurate Information and simply Met Expectations in the Technology Tab. Given the “D” rating for status I would expect that Timely and Accurate Information will be an IACC Sweeps priority under Support for the coming year.
In preparation for our meeting on Monday I have taken the AACC 2004/2005 Sweeps Priorities, grouped them within the above categories and provided a space for a Status and Progress rating. As you will see I didn’t think that we had any 2004/2005 priorities for the Communication, Resources or Outside Organization categories. I also took the liberty of Rating the HR Self Service priority, both to give an example and provide my input!

Our first task on Monday will be to complete the ratings within this document and perhaps to recategorize any priorities as needed. This task will obviously go quicker if all of you can review the priorities ahead of time and come prepared with your ratings. On those ratings dealing with Production Support I will expect the representatives for those applications to have their ratings ready.

Our second task on Monday will be to develop our list of priorities for 2005/2006. I would suggest that a starting point for this exercise will be to examine our list for 2004/2005 and determine which priorities are still not complete that warrant continued attention in 2005/2006.

Please come prepared to the meeting on Monday. We have a lot of work to do.

George Yelland
AACC Chair