## Agenda Items

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Duration</th>
<th>Notes</th>
</tr>
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<tbody>
<tr>
<td>1 – 5 minutes</td>
<td>Approve Minutes</td>
<td>All</td>
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<tr>
<td>2 – 5 minutes</td>
<td>Polycomm Update</td>
<td>David Ross</td>
<td></td>
</tr>
<tr>
<td>3 – 5 minutes</td>
<td>Mass Email Process Overview</td>
<td>David Ross</td>
<td></td>
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<tr>
<td>4 – 75 minutes</td>
<td>AACC Sweeps</td>
<td>George Yelland and Dave Ross</td>
<td></td>
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<td></td>
<td>Feedback on Sweeps for 2004/2005</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Input on Sweeps for 2005/2006</td>
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