AACC Meeting Minutes – 11/19/01

Present – Anderson, Bowker, Brar, Maraviglia, Mason, Melvin, Nelson, Nielsen, Susan Stewart for Pezo-Silva, Ramirez, Linda Sandy for Ross

Apologies – Colvard, Kennedy, Peso-Silva, Risser, Sletteland, ASI and IACC Representatives

Guests – Broome, Hanley, Madjedi, Schultz, Shaffer, Stavros, Stubberfield

1. The minutes of the 10/22/01 meeting were distributed and approved as written. Anderson updated the committee on two items: a) the ASI fee referendum passed, and b) the priority list will be modified to address Zuur’s concern about unanticipated priorities (see Item 3, below).

2. CMS Update – Stubberfield said reporting has been the focus this quarter. Training on nVision, a third party tool within PeopleSoft that uses Excel, is occurring now for about 200 users. Implementing nVision has taken a lot of effort on campus. In other news: The campus is testing the PeopleTools upgrade, which will impact many programs and SQRs. The campus has received the last major upgrades to be expected from SOSS for several months. SOSS and HOSS are working to stabilize their operations. SOSS will temporarily support both HR 7.6 and 8.0 (at the two pilot Student Administration campuses). Cal Poly’s unique on-line student payroll system was upgraded to include work-study, filtering, etc. This has gone well and payroll is being posted much quicker, e.g., by the 5th day of the month which is two weeks earlier than before. Ramirez said AFD took advantage of the conversion to combine chargebacks into a single unified report, which will be distributed in hard copy until the software reporting problem with SOSS is resolved. Nelson asked if students could be paid earlier? No because the schedule is determined by the State.

3. AACC Priority Update – Sandy distributed a revised copy and reviewed changes in the status column for various projects. Two pages were added (“New Priorities Arising Mid-Year (2001-2002)” and “Potential 2002-2003 Priorities”) to capture and report on these in a single document. Broome said the Imaging RFP was expanded to include CSU, UC, auxiliaries, and affiliated locations such as Lawrence Livermore Lab, etc. This will ease procurement and take advantage of increased buying power.

4. Prototype AACC web site – www.aacc.calpoly.edu - Sandy provided an on-line demonstration of a prototype AACC website developed with Quick Place. The site will be used to post documents for members to review in advance of the meeting (or during the meeting) as well as to share with constituents later. Quick Place has keyword search within documents and discussion group capabilities. Members were asked to review the site and send any comments to Ross.

5. IACC Update – Bowker distributed and reviewed a summary of IACC agenda items:
   a. Brown Bag Seminars – Some topics may be of interest to AACC constituents
   b. IACC Goals – Updated version will be posted on the IACC website shortly.

   Recognition that it needs to be reviewed and updated regularly. Major goals:
Access, Integration (including support), Skills, Simplicity, Process (including tracking progress toward goals and revising strategic plans as needed)

c. FWP – Reviewing how workstations are allocated to groups of individuals, such as part-time instructor pools

d. Portal and Remedy web interface – Similar to AACC discussions

e. ITS Response to IACC priorities – Seeking a web-based tool to review the status of a specific project/priority

f. Internet2 – Cal Poly joined in October. ITS is seeking pilot programs in each of the colleges and hosting a series of informational seminars

g. IACC representative to AACC – No replacement yet

Anderson will schedule update sessions on I2, Blackboard, other academic priorities in subsequent AACC meetings.

6. E-Mail Storage Allocation - Madjedi proposed moving this item to the next meeting due to the complexity of the discussion required and limited time available today.

7. ResNet and Days Inn – Madjedi said the campus network was upgraded in summer, bringing 100MB speeds to the “pillow” in the residence halls. In conjunction with that, ITS is implementing network login against the directory, which requires an email alias and Unix password to authenticate ResNet users before they can access the Internet at large. TII (another future discussion item) will allow the same capability to be expanded to the campus as a whole. In addition, Housing rented part of the Days Inn this year to accommodate overflow students. Cal Poly contracted with Charter to provide cable modem access to these students. Madjedi sees this as a stepping-stone to understanding what can be done with off-campus ISPs and housing entities to promote and support high-bandwidth access to campus applications. Anderson asked what input AACC might have into TII? Madjedi said CSU has already established minimum standards and funding; however, AACC could play a future role in understanding how to upgrade baseline standards, e.g., integrating wireless technology. Mason asked how TII might be affected by the current budget situation? Madjedi said the capital to build out the spaces and pathways has been secured by bonds, but the active electronics are funded by a baseline allocation that could be vulnerable to cuts. TII will be a two-year implementation, starting in January, and led by Facilities with a communications plan similar to the Utilidor Project.

8. Cal Poly Portal – [http://my.calpoly.edu](http://my.calpoly.edu) - Stavros provided an introduction and demonstration of the Cal Poly portal, a means to integrate and facilitate the various self-service web applications available to students, faculty and staff. He described the concept of a “digital dashboard” that delivers news, information, and content based on the user’s identity. Adapting the JA-SIG uPortal framework developed by a consortium of universities, Cal Poly’s portal went “live” during the summer with the initial rollout of the student version. The long-term plan is to rollout versions for faculty, staff, and external audiences, such as prospective students. So far, it has been marketed primarily to freshmen, but is accessible to anyone with a Cal Poly e-mail alias and Unix password. Various channels appear based on what the user selects (plus “default” content designated by the university). The user can set up multiple tabs to organize content in a way that makes sense to them. Single click access allows students to login in once and have access to multiple applications,
such as MustangInfo, Power, OpenMail and OpenTime. “Scraper” technology allows
channels to read information from local newspapers. The Library has done a great
job creating a channel to deliver their content. The announcements channel provides
essential campuswide information plus specialized announcement channels to which
users can subscribe, e.g., colleges, departments, clubs, etc. ITS is starting Phase II
planning. An evaluation matrix outlining potential applications and services was
distributed. It will be used to determine priorities working with existing focus groups.
Mason suggested using the portal as a possible front end to access the AACC
website. Hanley confirmed that CSU worked with PeopleSoft to make their portal
available to CMS campuses, but that this does not represent an endorsement of the
P/S portal by CSU. How that fits into Cal Poly’s long-term strategy is unclear at this
point, but the P/S portal standards are consistent with uPortal should migration ever
become an issue. Members were encouraged to send any questions they might have
regarding the portal to Anderson or Ross to address at the next meeting.

9. Anderson announced that the next meeting is scheduled for Monday, 12/3.

Submitted by Mary Shaffer